

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on January 10, 2022 at 7:00 p.m. Due to health and safety concerns related to the COVID-19 virus, this meeting was held via videoconference/conference call pursuant to 5 ILCS 120/7(e) in accordance with the July 24, 2020 Gubernatorial Disaster Proclamation for the State of Illinois. Notice of this meeting was sent to the Board and the press on January 7, 2022.

Present and acting as trustees were:

Carrie Carr, President
Don Minner, Vice President
Jennifer Lucas, Treasurer
Jan Miller, Secretary
Anne Ordway, Trustee
Bill Pizzi, Trustee
Denise Tenyer, Trustee

Absent:

None

Also in attendance were:

Marie Hansen, Village of Barrington
Jason Pinshower, Interim Executive Director
Cheryl Riendeau, Finance Manager
Lisa Stordahl, Office Manager

I. CALL TO ORDER

President Carr called the meeting to order at 7:00 p.m.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

No members of the public were present.

President Carr welcomed Marie Hansen, The Village of Barrington's Director of Development Services, to the meeting and suggested that her presentation be moved to the top of the agenda.

Ms. Hansen gave an update on the progress of the US Route 14 Grade Separation Project. The following details were discussed during the presentation:

- The project is on schedule.
- IDOT property acquisition is currently taking place.
- Project Letting is scheduled to begin in the Spring of 2023.
- Construction should begin in the Spring/Summer of 2023 and is expected to last 18 – 24 months.
- A temporary four-lane roadway will facilitate accelerated permanent roadway construction and will maintain safe travel and facility access during construction.

- The Berry Road traffic signal and all legs of the intersection will be maintained throughout construction.
- Grading, paving and restoration work in proximity to the library access drive will be coordinated by flaggers to control ingress and egress from the library.
- The village will work to stage and schedule the work around the library's peak hours and events.

- Permanent acquisition areas will be utilized for right-of-way improvements, including a multi-use path.
- Temporary easements will be utilized for construction needs, such as the temporary Route 14 roadway, and will be restored to substantial conformance with the pre-construction condition.
- The village will coordinate detention basin restoration design with the Library to best coordinate permitting requirements and maintenance considerations.
- Environmental Considerations
 - * Wetland Restoration will minimize impacts and wetland banking will be utilized to mitigate lost area.
 - * Grading will be designed for appropriate drainage
 - * Landscape plans will focus on canopy restoration with diverse, native species.

Ms. Hansen answered a few questions from the trustees and invited the Board to a formal Project Information Meeting at Village Hall on February 23 from 4:00 to 6:00 p.m. The Board thanked Ms. Hansen for her presentation and she left the meeting at 7:17 p.m.

IV. APPROVAL OF THE MINUTES

The minutes from the December 13, 2021, Regular Meeting were reviewed. There were no additions or corrections. Vice President Minner made a motion to approve the meeting minutes as presented. Trustee Tenyer seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
 Nays: None
 Abstain: None
 Absent: None
Motion: CARRIED.

The board conducted their semiannual review of Executive Session Meeting Minutes. A motion was made by President Carr, seconded by Secretary Miller, to release the Executive Session Minutes for the following meetings:

- January 11, 2021
- January 25, 2021
- February 3, 2021
- June 14, 2021

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
 Nays: None
 Abstain: None
 Absent: None
Motion: CARRIED.

V. MISCELLANEOUS REPORTS / BUSINESS

President's Report

President Carr recognized two staff members who are celebrating milestone anniversaries. Vicki Rakowski, Admin, and Bridgid Furmanek, Technical Services, are celebrating five years and 25 years respectively this January. The board offers their congratulations.

Treasurer's Report

Treasurer Lucas presented the November Financial Statement. The beginning balance was \$11,620,183.23. Revenue received in December totaled \$27,875.71, with expenditures amounting to \$430,619.41; leaving an ending balance of \$11,217,439.2352. Halfway through the fiscal year, revenues are 47.65% of anticipated, and expenditures are equal to 35.96% of the budget.

Treasurer Lucas moved to approve the Treasurer's Report and bills for payment as presented. Trustee Ordway seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Executive Director's Report

Interim Director Pinshower informed the board that the Per Capita Grant has been submitted.

Lake County has updated its Statement of Economic Interests form pursuant to PA-102-662 and PA -102-664. The new form requires much more information than previous forms. Trustees will be notified via their BALibrary email when it is time to file. The form is due on May 1, 2022. After reviewing the form, the trustees asked if the library's attorney could take a look at the new form and provide some annotations to help guide the trustees with their filing. Mr. Pinshower stated that he would look into that.

Shaun Kelly, of Engberg Anderson, is nearly done with his final renderings of our Phase 1 interior project. Mr. Pinshower will meet with him later in January to review the specs. Mr. Kelly will present the drawings to the board at the February 14, 2022, Regular Meeting.

VI. REPORTS OF COMMITTEES

There were no committee reports in January.

VII. OLD BUSINESS

Marie Hansen's presentation was moved to the top of the agenda. Notes from the presentation can be found above in Section III of the minutes.

VIII. NEW BUSINESS

There was no new business in January.

IX. GENERAL INFORMATION

A trustee commented on the great experience she had while working with the Library's Digital Services Team. With the help of Mike Campagna and Ken Fritz, she was able to make some personalized Christmas gifts in the MakerLab.

VI: ADJOURNMENT

There being no further business, a motion to adjourn the meeting was made by Secretary Miller and seconded by President Carr.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

The meeting adjourned at 7:32 p.m.

1st Jan Miller

Secretary